

HRS | HEALTH AND RETIREMENT STUDY Genetic Data Access Use Agreement

This Genetic Data Access Use Agreement ("Agreement") permits the Individual User named below to obtain access to the datasets listed in the *Genetic Data Request Form*. A separate agreement must be completed for each User.

In consideration of the HRS providing access to an HRS Genetic Dataset to the User, the Receiving Entity, on behalf of the User, agrees:

1. To make no attempt to identify the persons in this or other HRS datasets.
2. That if the identity of any person or establishment in this file is inadvertently discovered, then (a) no use will be made of this knowledge, (b) the Director of HRS will be advised of this incident immediately, (c) the information that would identify any individual or establishment will be safeguarded or destroyed, as requested by HRS, and (d) no one else will be informed of the discovered identity.
3. To employ the following guidelines when producing tabulations for distribution:
 - Magnitude Data: Ensure that no cells/strata with $n < 5$ are produced.
 - Frequency Data: Apply a marginal threshold of $n \geq 5$ and cell threshold of $n \geq 5$ to all tabulations.
 - Protecting against complementary disclosure: Additional cells may be suppressed, i.e., complementary disclosure, to make sure the primary suppressions cannot be derived by subtraction from published marginal totals.
4. To publish only aggregate statistical summaries of the data and analyses (frequency tabulations, magnitude tabulations, means, variances, regression coefficients, and correlation coefficients), subject to the provisions above.
5. To cite HRS as the data source in any publications or research based upon these data, and to provide a copy of any publications to the HRS. The following citation should be included in any research reports, papers, or publications based on these data:

In text: "The Health and Retirement Study genetic data is sponsored by the National Institute on Aging (grant numbers U01AG009740, RC2AG036495, and RC4AG039029) and was conducted by the University of Michigan."

In references: "Health and Retirement Study. Produced and distributed by the University of Michigan with funding from the National Institute on Aging (grant numbers U01AG009740, RC2AG036495, and RC4AG039029), Ann Arbor, MI."
6. To store and use this data set (and any data sets derived from it) in a secure computing environment.
7. To the extent permitted by law, to hold harmless and indemnify the University of Michigan, its agents and employees, for any claims of breaches of confidentiality arising out of the User/Receiving Entity's use of the data provided under this Agreement including failure to abide by any section of this Agreement or any accidental or intentional violation of privacy of any contributor to any HRS data resource.
8. To use the cross-reference file to link HRS genetic data with HRS publicly available data solely for statistical reporting and analysis.
9. Not to share the cross-reference file with, or provide copies of this file to, any other person or organization. Note: Each research assistant/associate, graduate student or undergraduate student, or other individual working on the research project must sign and submit a separate form.
10. To return or destroy the cross-reference file, and any derivative data files, upon request from HRS.
11. To store and use this data set (and any data sets derived from it) in the secure computing environment defined by the associated approved dbGaP data protection plan.
12. The Receiving Entity Representative is a person authorized to enter into this contractual agreement on behalf of the Receiving Entity.

HRS approval of requests for genetic data products through this Agreement is contingent upon and subject to all the requirements of the approved dbGaP application and user agreement. **Include a copy of dbGaP approval with this Agreement.** Expiration or cancellation of the dbGaP user agreement necessarily results in the expiration or cancellation of this Agreement. *Note: The Receiving Entity Representative may not be the same person as the User and/or Requestor.*

dbGaP Request # _____	Date of dbGaP Approval _____
Requestor (PI) _____	PI Affiliation _____
Project (Title) _____	

USER

My signature certifies that I have read and acknowledge the provisions of this agreement.

Signature/Date

Typed Name

Title

Institution

Building Address

Street Address

City, State, Zip

Phone

HRS Data Download System username

Email

Receiving Entity Representative

Signature/Date

Typed Name

Title

Institution

Building Address

Street Address

City, State, Zip

Phone

Fax

Email

Return completed form to: Health and Retirement Study DUA Review Committee 426 Thompson Street Ann Arbor, Michigan 48104-2321 OR Email completed form to: hrsdatareq@umich.edu	For Office Use Only	Date	Initials
	Received		
	Verified		
	Approved		
	Access Granted		
			Revised 04/20/2017